CPW minutes Wednesday July 18, 2018

Present: Mike Fatica, Brendan Cady, Elizabeth Perlman, Christopher, Jo Unteidt, Janna, Patti-

Review of agenda-

Bylaws

Questions of drawing upon Whittier bylaws- removing/highlighting references to nonprofit status as well as specific information concerning budget and finances.

Janna will get a copy of Whittier bylaws from Brendan and highlight items for removal to customize for our use. Jo will review/revise

Mike will check with Whittier/Darrel re. permission to use theirs

Mike will also “ “ re. how Whittier became a 501C3 and ask about legal help

Perhaps City can be asked to contribute to legal/filing fees?

Communication

 Mike F. will set up Basecamp (project management online)

Budget/Finances

Bank- We have our EIN- First Bank will open us an account (Mike)

Soliciting involvement from neighborhood/neighbors—

Writing a blurb that we can use to explain membership/purposes/benefits

Janna and Jo can write this but stopped when other questions arose re. purpose/benefits but also structural issues

Jo- in past went to different officials, representative as well as stakeholders but we need more structure perhaps to approach them?

Elizabeth- shares information from sources around the city on our RNO FB page

Clarification of roles—Mike is President; Brendan, Treasurer; Elizabeth, Secretary

Working blurb (Janna):

“Homeowners, business and nonprofits, renters, employees of neighborhood organizations, all stakeholders of City Park West—welcome! Be an active, participating resident of your vibrant neighborhood. Stay informed, have a voice, have a vote, help to address problems and issues, get to know your neighbors. City Park West is fast-growing and fast-changing: condominiums and apartments co-exist next to restaurants and pubs, small businesses and single-family homes as well as organizations and agencies devoted to individual, community and social health and wellbeing. Issues may include transportation, affordable housing, public spaces, crime, trash, or larger questions of representation, gentrification, diversity, justice…” *blah blah etc.*

Membership and growth

Mike F: Phone interviews with potential board members? To be continued?

How many members (board) might be ideal? 8? 12? 20? It seems to be generally agreed that 12-15 would be a goal.

Membership committee? Focused on recruitment? Membership drive, etc?

Time of board meetings

6 p.m. for 75 minutes with possibility of 90-120 minutes for important meetings

Brendan: forward steps—priorities: have bylaws, build clear structure. Get legal status going and established (slower process). Once foundation is clear, put together mission statement. With that, we can recruit people.

Prior to recruitment: clear statement of *benefits* (as well as *expectations, responsibilities, opportunities)*

Jo: making City Councilperson, city reps, others aware of us and our existence…